

MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 17 JAN 2023

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 17 Jan 2023 from 10:30 AM to 12:30 PM in the Conference Hall of the ACN. The meeting was chaired by Prof (Mrs) Charlotte Ranadive, Officiating Principal, Army College of Nursing, IQAC coordinator and attended by the following: -.

Members

- | | | | |
|-----|-----------------------|---|---|
| (a) | Col HS-Phagura (Retd) | - | Registrar & Head of Administration
(Sr Adm Officer). |
| (b) | Col RN Karkhanis | - | Commanding Officer,
4011 Fd Hospital
(Management Rep) |
| (d) | Mrs Priya Sharma | - | Associate Professor
(Faculty Member, ACN) |
| (e) | Mrs. Kushnaseeb | - | Assistant Professor
(Faculty Member, ACN) |
| (f) | Ms Riya Sharma | - | Clinical Instructor
(Faculty Member, ACN) |
| (g) | Dr. Saksharn Singh | | Principal, Army Public School,
Jalandhar Cantt |



Principal
Army College of Nursing
Jalandhar Cantt

- (Nominee Local Society)
- (h) Nb Sub Dharmendra Dubey - Community Rep /Stakeholder
 - (j) Ms Ragani - Alumni Rep (2016-2020)
Attended online
 - (k) Ms Gunjan - Alumni Rep (2016-2020)
Attended online
 - (l) Ms Kajal - Student Rep (2018-22)
 - (m) Ms Dolly Das - Student Rep (2017-21)
 - (n) Prof (Mrs) Charlotte Ranadive - Vice Principal, ACN
(IQAC Coordinator)

2. At the outset the NAAC Coordinator extended a warm welcome to all the members of IQAC and thanked them for sparing their valuable time for the meeting.



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S. No	Agenda	Discussion	Action Taken
3.	a) Lamp lighting & oath ceremony	Lamp lighting & oath ceremony was conducted on 16 th Dec.2022 successfully and reports submitted in time.	All the Faculty members
	b) Convocation and Alumni meet	Convocation and Alumni meet planned on 20 th Jan 2023, All Preparations done by all the Committee. All Alumni participating in convocation are accommodated at Sanik Aram Grah. All necessary arrangements were seen by the Director ACN.	All the Faculty and office staff members
	c) CNE	CNE to be planned in the month of Feb 2023 for the speciality of OBG.	CNE In- charge
	d) NCC camp	10 Days NCC camp organized at DAV College Jalandhar and our NCC students along with ANO participated in it.	NCC ANO
	IQAC Team	List of faculty members as per Criterion has to be finalized For the AQAR for the year 2021-22 All the documents of passed out Batch will be submitted to IQAC Cell. -List of Activities as per the requirement of NAAC to be	IQAC Co-ordinator

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		recorded by the College editorial committee to be uploaded in the college website as soon as possible.	
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Signature of IQAC Coordinator for [Signature]

for Signature of IQAC Chairperson [Signature]

[Signature]

Principal
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Jalandhar Cantt

MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 28 MAR 2023

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 28th March 2023 from 10:30 AM to 12:30 PM in the Conference Hall of the college. The meeting was chaired by Prof (Mrs) Charlotte Ranadive, officiating Principal, Army College of Nursing, IQAC coordinator and attended by the following: -.

Members

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| (a) | Col HS Phagura (Retd) | - | Registrar & Head of Administration
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3.	a) Course Appraisal of all class Completed till 28 th March	All Class Co-ordinator Presented the course appraisal of respective classes which was complete till 28 th March 2023. All the records were also completed for each class and were signed.	All Co-ordinators
	b) CNE Completed for the month of March.	CNE for OBG and Community Health were Conducted successfully till March.	CNE in charge
	c) Annual Sports Meet	17 th Annual Sports Meet was held on 10 th March 2023, Brig Prasad R lele was the Guest of Honour and Col Sheela PM was the Chief Guest. All the winners were given prizes by the guest of honour and chief guest.	Sports In charge
	d) Youth Red Cross	Youth Red Cross Programme Co-ordinator informed that a letter is sent to Chandigarh for registration of Red Cross Unit and No update has been received till date.	Youth Red Cross Co-ordinator
	e) IQAC Documentation	The IQAC Co-ordinator insisted on maintaining records in a systematic manner for updating in the portal.	IQAC Co-ordinator

Signature of IQAC Coordinator for [Signature]

for Signature of IQAC Chairperson [Signature]

[Signature]

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Jalandhar Cantt

MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 25 MAY 2023

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 25th May 2023 from 10:30 AM to 12:30 PM in the Conference Hall of the college. The meeting was chaired by Prof (Mrs) Charlotte Ranadive, officiating Principal, Army College of Nursing, IQAC coordinator and attended by the following: -.

Members

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3.	a) Course Appraisal of all class Completed till May	All Class Co-ordinator Presented the course appraisal of their respective classes which were complete till 25 th May 2023. All the records were also completed for each class and were signed.	All Co-ordinators
	b) M.Sc. (N) Course	Approval for start of M.Sc. Nursing Course in ACN received from higher authorities. The course will start in Academic session 2024-2025 and 5 students per Specialty will be recruited. The proposal for same will be made soon.	Office Superintendent
	c) B.Sc. Course	Approval for increase of seat in B Sc Nursing Course received from higher authorities. 40 seats will be increased and the strength of batch will be 100. The course will start in Academic session 2024-2025. The proposal for same will be made soon.	Office Superintendent
	d) Annual Stock Verification	All the Stock Verification has been done and discussed with Registrar Sir. The Maximum Missing articles were found except few articles. The list of left articles had been given to Mr. Biman Halder (LDC).	Mr. Biman Halder (LDC).
	e) CNE	MHN & CHN department will present their CNE together in month of June 2023.	MHN & CHN department
	f) NCC	Ms Kalindi Saran had gone to Gwalior for ANO training.	NCC Co-ordinator



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YRC	The Red Cross Unit had celebrated the Red cross day on 9 th May 2023. The Poster competition was organized in ACN library.	YRC Co-ordinator
NSS	The Red ribbon club had celebrated the AIDS day in ACN Mr Anoop Puri Deputy Director of National AIDS CONTROL PROGRAMME had delivered a lecture on the day.	NSS Co-ordinator
IQAC	<p>The Advertisement for the Post of Professor (1) Assistant Professor (1) is extended till 10th June 2023. The selection for clinical instructor (6) had been completed On 18th may 2023.</p> <p>The Revision of Salary for Professor, Associate Professor, and Assistant professor & NTS was discussed in first week of April 2023.</p> <p>The coders & approvers will submit the signed hard copy of the documents which were uploaded in the NAAC Portal once the portal closes.</p> <p>On the Occasion of Nurses Day the guest Lectures was organized by the Alumni Association and was delivered on CRITICAL CARE NURSING by Maj Saru Chauhan from</p>	



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	<p>MHJRC in Multipurpose Hall of ACN. The guest lecture was delivered by Ms Kamini on Immigration to Canada for the students of ACN in Multipurpose Hall.</p> <p>The Hobby Club of ACN was inaugurated on 29th April 2023. They have activities such as Photography, Shooting & Yoga. The Students are participating in all activities on every Saturday except shooting practice which will be once in a month and students have to pay for the required material for the same.</p> <p>The faculty are directed to update about their research publications timely. Ms Priya Sharma (Associate Professor) had published 6 Researches & other 5 research one each from all department was published.</p>	
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Signature of IQAC Coordinator for [Signature]

for Signature of IQAC Chairperson [Signature]

[Signature]

Principal
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Jalandhar Cantt

MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 21st JULY 2023

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 21st JULY 2023 from 10:30 AM to 12:30 PM in the Conference Hall of the college. The meeting was chaired by Prof (Mrs) Charlotte Ranadive, officiating Principal, Army College of Nursing, IQAC coordinator and attended by the following:

Members

- | | | | |
|-----|-----------------------|---|--|
| (a) | Col HS Phagura (Retd) | - | Registrar & Head of Administration
(Sr Adm Officer). |
| (b) | Col RN Karkhanis | - | Commanding Officer,
4011 Fd Hospital
(Management Rep) |
| (d) | Mrs Priya Sharma | - | Associate Professor
(Faculty Member, ACN) |
| (e) | Mrs. Kushnaseeb | - | Assistant Professor
(Faculty Member, ACN) |
| (f) | Ms Riya Sharma | - | Clinical Instructor
(Faculty Member, ACN) |
| (g) | Dr. Saksham Singh | | Principal, Army Public School,
Jalandhar Cantt
(Nominee Local Society) |

Principal
Army College of Nursing
Jalandhar Cantt

- (h) Nb Sub Dharmendra Dubey - Community Rep /Stakeholder
- (j) Ms Ragani - Alumni Rep (2016-2020)
Attended online
- (k) Ms Gunjan - Alumni Rep (2016-2020)
Attended online
- (l) Ms Kajal - Student Rep (2018-22)
- (m) Ms Dolly Das - Student Rep (2017-21)
- (n) Prof (Mrs) Charlotte Ranadive - Vice Principal, ACN
(IQAC Coordinator)


2. At the outset the NAAC Coordinator extended a warm welcome to all the members of IQAC and thanked them for sparing their valuable time for the meeting.




Principal
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S. No	Agenda	Discussion	Action Taken
3.	a) Course Appraisal of all class Completed till July 2023.	All Class Co-ordinator Presented the course appraisal of their respective classes which were complete till 21 st July 2023. All the records were also completed for each class and were signed.	All Co-ordinators
	b) CNE	Nursing foundation CNE is on 29 th July 2023.	Nursing Foundation Department
	c) NCC,	Ms Kalindi Saran had gone to Gwalior for ANO training. She will come on 12 th august 2023.	NCC Co-ordinator
	d) YRC,	<ul style="list-style-type: none"> Blood donation camp was organized by red cross on 14th June 2023 at Military Hospital JRC the 06 students of B.Sc. (n) SEM 1 and Mrs Lakhwinder donated the blood. 	YRC Co-ordinator
	e) NSS	<ul style="list-style-type: none"> The Poster competition & role play was organized at MH on 26th June 2023 on International day against Drug Abuse. SEM 2 & SEM 4 had enrolled under National service scheme & Red Ribbon Club. The appreciation certificate will be given to participant who will participate in the events organize by NSS & Red Ribbon Club. The format for it is under process. 	NSS Co-ordinator

	f) IQAC	<ul style="list-style-type: none"> • Advocacy meeting will be organizing by college as informed by additional secretary NSS Jalandhar. • Approval and payment for the ERP to be implemented is done, and Faculty to orient themselves for the same. • The SOP of examination to be revised. • The tree plantation was on 8th July 2023 the first tree was planted by Prof (Mrs) Charlotte Ranadive (Off Principal) and Col H.S. Phagura (Registrar ACN) and remaining saplings were planted by the students. The walkathon was organized by MH JRC on the occasion of World Environmental day the students of ACN had participated. The walk-a-thone was from India gate square to Vajra nature park in Jalandhar Cantt. • The Yoga week was observed from 15th June-22nd June 2023 and the students participated in all the events. Yoga was also done on 9th ,17th, 22nd & 23rd July by the students of ACN. 	IQAC Co-ordinator
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for Signature of IQAC Coordinator  _____

for Signature of IQAC Chairperson  _____



Principal
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Jalandhar Cantt

MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 23rd SEPT 2023

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 23rd Sept 2023 from 10:30 AM to 12:30 PM in the Conference Hall of the college. The meeting was chaired by Prof (Mrs) Charlotte Ranadive, officiating Principal, Army College of Nursing, IQAC coordinator and attended by the following:

Members

- | | | | |
|-----|-----------------------|---|---|
| (a) | Col HS Phagura (Retd) | - | Registrar & Head of Administration
(Sr Adm Officer). |
| (b) | Col RN Karkhanis | - | Commanding Officer,
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Jalandhar Cantt
(Nominee Local Society)

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- (l) Ms Kajal - Student Rep (2018-22)
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- (n) Prof (Mrs) Charlotte Ranadive - Vice Principal, ACN
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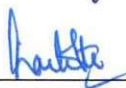
S. No	Agenda	Discussion	Action Taken
3.	a) Course Appraisal of all class Completed till Sept.2023	All Class Co-ordinator Presented the course appraisal of their respective classes which were complete till 23 rd Sept. 2023. All the records were also completed for each class and were signed.	All Co-ordinators
	b) CNE	The New Cycle of CNE will be start department wise from 9 th Sept. 2023.	CNE In charge
	c) Editorial	The Magazine work is under process. The editorial committee will plan magazine for the year 2023-2024.	Editorial In charge
	d) NCC	Ms. Kalindi saran had joined on 12 august 2023. The NCC Camp is on 28 th Oct. 2023.	NCC Co-ordinator
	d) YRC	The YRC MOU received from Chandigarh further procedure is initiated.	YRC Co-ordinator
	e) RRC, NSS	The Fund from RRC is received and NSS Fund is Pending. Activities will be planned for the same.	NSS Co-ordinator
	IQAC	<ul style="list-style-type: none"> • AQAR -1 is Completed by all the Coders and Approvers. • AQAR-2 for the session 2021-22 to be submitted on 	IQAC Co-ordinator



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		<p>30th Sept 2023 in the NAAC Portal for which all are to submit the completion report in time.</p> <ul style="list-style-type: none">• All the activities will be planned accordingly and committee for AQAR 2021-22 was revised in the month of Aug 2023.• Teachers Day 5th Sept.2023 was observed.• World Nutrition Week was Observed from 4th to 9th Sept. 2023	
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for Signature of IQAC Coordinator _____ 

for Signature of IQAC Chairperson _____ 



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MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 17 JAN 2023

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Members

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3.	a) Lamp lighting & oath ceremony	Lamp lighting & oath ceremony was conducted on 16 th Dec.2022 successfully and reports submitted in time.	All the Faculty members
	b) Convocation and Alumni meet	Convocation and Alumni meet planned on 20 th Jan 2023, All Preparations done by all the Committee. All Alumni participating in convocation are accommodated at Sanik Aram Grah. All necessary arrangements were seen by the Director ACN.	All the Faculty and office staff members
	c) CNE	CNE to be planned in the month of Feb 2023 for the speciality of OBG.	CNE In- charge
	d) NCC camp	10 Days NCC camp organized at DAV College Jalandhar and our NCC students along with ANO participated in it.	NCC ANO
	IQAC Team	List of faculty members as per Criterion has to be finalized For the AQAR for the year 2021-22 All the documents of passed out Batch will be submitted to IQAC Cell. -List of Activities as per the requirement of NAAC to be	IQAC Co-ordinator

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Signature of IQAC Coordinator for [Signature]

for Signature of IQAC Chairperson [Signature]

[Signature]

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	b) CNE Completed for the month of March.	CNE for OBG and Community Health were Conducted successfully till March.	CNE in charge
	c) Annual Sports Meet	17 th Annual Sports Meet was held on 10 th March 2023, Brig Prasad R lele was the Guest of Honour and Col Sheela PM was the Chief Guest. All the winners were given prizes by the guest of honour and chief guest.	Sports In charge
	d) Youth Red Cross	Youth Red Cross Programme Co-ordinator informed that a letter is sent to Chandigarh for registration of Red Cross Unit and No update has been received till date.	Youth Red Cross Co-ordinator
	e) IQAC Documentation	The IQAC Co-ordinator insisted on maintaining records in a systematic manner for updating in the portal.	IQAC Co-ordinator

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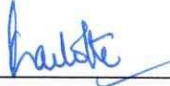
YRC		The Red Cross Unit had celebrated the Red cross day on 9 th May 2023. The Poster competition was organized in ACN library.	YRC Co-ordinator
NSS		The Red ribbon club had celebrated the AIDS day in ACN Mr Anoop Puri Deputy Director of National AIDS CONTROL PROGRAMME had delivered a lecture on the day.	NSS Co-ordinator
IQAC		<p>The Advertisement for the Post of Professor (1) Assistant Professor (1) is extended till 10th June 2023. The selection for clinical instructor (6) had been completed On 18th may 2023.</p> <p>The Revision of Salary for Professor, Associate Professor, and Assistant professor & NTS was discussed in first week of April 2023.</p> <p>The coders & approvers will submit the signed hard copy of the documents which were uploaded in the NAAC Portal once the portal closes.</p> <p>On the Occasion of Nurses Day the guest Lectures was organized by the Alumni Association and was delivered on CRITICAL CARE NURSING by Maj Saru Chauhan from</p>	



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		<p>MHJRC in Multipurpose Hall of ACN. The guest lecture was delivered by Ms Kamini on Immigration to Canada for the students of ACN in Multipurpose Hall.</p> <p>The Hobby Club of ACN was inaugurated on 29th April 2023. They have activities such as Photography, Shooting & Yoga. The Students are participating in all activities on every Saturday except shooting practice which will be once in a month and students have to pay for the required material for the same.</p> <p>The faculty are directed to update about their research publications timely. Ms Priya Sharma (Associate Professor) had published 6 Researches & other 5 research one each from all department was published.</p>	
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Signature of IQAC Coordinator 

for Signature of IQAC Chairperson 



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MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 21st JULY 2023

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 21st JULY 2023 from 10:30 AM to 12:30 PM in the Conference Hall of the college. The meeting was chaired by Prof (Mrs) Charlotte Ranadive, officiating Principal, Army College of Nursing, IQAC coordinator and attended by the following:

Members

- | | | | |
|-----|-----------------------|---|--|
| (a) | Col HS Phagura (Retd) | - | Registrar & Head of Administration
(Sr Adm Officer). |
| (b) | Col RN Karkhanis | - | Commanding Officer,
4011 Fd Hospital
(Management Rep) |
| (d) | Mrs Priya Sharma | - | Associate Professor
(Faculty Member, ACN) |
| (e) | Mrs. Kushnaseeb | - | Assistant Professor
(Faculty Member, ACN) |
| (f) | Ms Riya Sharma | - | Clinical Instructor
(Faculty Member, ACN) |
| (g) | Dr. Saksham Singh | | Principal, Army Public School,
Jalandhar Cantt
(Nominee Local Society) |



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- (h) Nb Sub Dharmendra Dubey - Community Rep /Stakeholder
- (j) Ms Ragani - Alumni Rep (2016-2020)
Attended online
- (k) Ms Gunjan - Alumni Rep (2016-2020)
Attended online
- (l) Ms Kajal - Student Rep (2018-22)
- (m) Ms Dolly Das - Student Rep (2017-21)
- (n) Prof (Mrs) Charlotte Ranadive - Vice Principal, ACN
(IQAC Coordinator)

2. At the outset the NAAC Coordinator extended a warm welcome to all the members of IQAC and thanked them for sparing their valuable time for the meeting.




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S. No	Agenda	Discussion	Action Taken
3.	a) Course Appraisal of all class Completed till July 2023.	All Class Co-ordinator Presented the course appraisal of their respective classes which were complete till 21 st July 2023. All the records were also completed for each class and were signed.	All Co-ordinators
	b) CNE	Nursing foundation CNE is on 29 th July 2023.	Nursing Foundation Department
	c) NCC,	Ms Kalindi Saran had gone to Gwalior for ANO training. She will come on 12 th august 2023.	NCC Co-ordinator
	d) YRC,	<ul style="list-style-type: none"> Blood donation camp was organized by red cross on 14th June 2023 at Military Hospital JRC the 06 students of B.Sc. (n) SEM 1 and Mrs Lakhwinder donated the blood. 	YRC Co-ordinator
	e) NSS	<ul style="list-style-type: none"> The Poster competition & role play was organized at MH on 26th June 2023 on International day against Drug Abuse. SEM 2 & SEM 4 had enrolled under National service scheme & Red Ribbon Club. The appreciation certificate will be given to participant who will participate in the events organize by NSS & Red Ribbon Club. The format for it is under process. 	NSS Co-ordinator




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	f) IQAC	<ul style="list-style-type: none"> • Advocacy meeting will be organizing by college as informed by additional secretary NSS Jalandhar. • Approval and payment for the ERP to be implemented is done, and Faculty to orient themselves for the same. • The SOP of examination to be revised. • The tree plantation was on 8th July 2023 the first tree was planted by Prof (Mrs) Charlotte Ranadive (Off Principal) and Col H.S. Phagura (Registrar ACN) and remaining saplings were planted by the students. The walkathon was organized by MH JRC on the occasion of World Environmental day the students of ACN had participated. The walk-a-thone was from India gate square to Vajra nature park in Jalandhar Cantt. • The Yoga week was observed from 15th June-22nd June 2023 and the students participated in all the events. Yoga was also done on 9th ,17th, 22nd & 23rd July by the students of ACN. 	IQAC Co-ordinator
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for Signature of IQAC Coordinator  _____

for Signature of IQAC Chairperson  _____


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